

## Privacy Statement Turners (Soham) Ltd

This statement describes our policy and practices with regard to processing of Personal data on our website, with URL www.turners-distribution.com

Where personal details are received by the Company either with regards to potential employment opportunities or general enquiries, either direct or through a third party, we will take all the steps necessary to ensure that this information is processed fairly and lawfully. Personal data means information that relates to an individual who can be identified from that information or from that information and other information that is held by or is likely to be held by us.

We will take all necessary steps to implement this policy. All our employees and data processors, who have access to personal data, are obliged to respect the confidentiality of this data and in doing so, all will comply with the strict statutory requirements, including the Data Protection Principles contained in the General Data Protection Regulation ("GDPR"). We also monitor our internal procedures periodically to ensure compliance.

You can access the Site and browse the Site without disclosing Personal data.

We may collect Personal data that you volunteer while using the Site. This will include your name, email address or other contact details provided by you. This information is used by us to provide information relating to the query you raised or quote requested or opportunity applied for

Your Personal Information will not be used for any purpose other than the specific purpose for which it was requested, without your express consent.

When you view the Site, we may store some information on your computer. This will be in the form of a cookie file or other tracking software (referred to here as "Cookies"), which may enable us to tailor the Site to match your interests and preferences. The Cookie is used to store the IP address of your machine and will not contain any data personal to You. All "cookies" are removed from the Site and from your computer when you log out of the Site and are not stored in any way after that time. Your Internet Browser may allow you to erase the "Cookie", block all "Cookies" or receive a warning before a "Cookie" is stored. Please refer to your browser instructions. In some instances, unless the "Cookies" are accepted, you may not be able to access parts of the Site.

We may disclose Personal data about site visitors to our subsidiaries for the purposes only of fulfilling the services requested by you via our Site. Except as set out above, we will not sell, transfer or otherwise disclose your Personal data except where disclosure is required by law.

All reasonable precautions and industry best practice will be followed to protect your Personal data from any loss, misuse, unauthorised access or disclosure. We will not store your Personal data for any longer than is reasonably necessary to perform the service.

We will not use your Personal data to send you any marketing information by telephone, fax, email or post or otherwise unless you have expressly consented to receiving this marketing information.

You have the right to request the following from the our company Data Controller in relation to your personal data;

Access to it, rectification of it, and restriction of its processing, objection to is processing or that it be transferred to another organisation and to be notified of the source from which the





personal data originated where it came from a third party source and to state, if applicable, whether the personal data came from publically accessible sources.

Please address correspondence to

Data Controller Turners (Soham) Ltd Fordham Road Newmarket Suffolk CB8 7NR

GDPR@turners-distribution.com

Please see the ICO guidance at <u>www.ico.org.uk</u>. You also have the right to lodge a complaint with the ICO in relation to the processing of your personal data using the ICO site.

We may change this privacy policy. The "last updated" date at the bottom of this page will change. Any changes to the privacy statement will apply to you and your data immediately. If these changes affect how your personal data is processed then you will be advised.

